



City Chambers
DUNDEE
DD1 3BY

1st December, 2017

TO: ALL MEMBERS OF THE TAY CITIES REGION JOINT COMMITTEE

Dear Sir/Madam

TAY CITIES REGION JOINT COMMITTEE

Will you please attend a MEETING of the **TAY CITIES REGION JOINT COMMITTEE** on 8th December, 2017 at 10.00 am in the City Chambers, 21 City Square, Dundee.

Please submit any apologies to Veronica Thomson, Committee Services officer or telephone 01382 434205 or by e-mail veronica.thomson@dundeecity.gov.uk.

Yours faithfully

ROGER MENNIE

Clerk to the Joint Committee

1 MEMBERSHIP

Reference is made to Clause Three of the Minute of Agreement between Angus Council, Dundee City Council, Perth and Kinross Council and Fife Council establishing the Joint Committee. The Joint Committee is asked to note the following appointments:-

Angus Council

Councillor Bob Myles
Councillor Angus MacMillan Douglas
Councillor Bill Duff

Dundee City Council

Councillor John Alexander
Councillor Lynne Short
Councillor Richard McCready

Fife Council

Councillor David Ross
 Councillor Karen Marjoram
 Councillor Tim Brett

Perth and Kinross Council

Councillor Ian Campbell
 Councillor Colin Stewart
 Councillor David Doogan

Non-Elected Members

Gordon McGuinness - Skills Development Scotland
 Linda Hanna - Scottish Enterprise
 Ellis Watson - Chair, Tay Cities Enterprise Forum
 Tim Allan - Tay Cities Enterprise Forum
 Professor Sir Pete Downes - Principal, University of Dundee Regional HE/FE Forum
 Julie Farr - Dundee Social Enterprise Network, Third Sector

2 DECLARATION OF INTEREST

Elected members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which would reasonably be regarded as so significant that they are likely to prejudice your discussion or decision-making.

3 CONVENER AND VICE-CONVENER

In terms of Clause Twelve of the Minute of Agreement, the Joint Committee requires to appoint a Convener and Vice-Convener as follows:-

<u>Year</u>	<u>Convener</u>	<u>Vice-Convener</u>
2017/2018	Council A	Council B
2018/2019	Council B	Council C
2019/2020	Council C	Council D
2020/2021	Council D	Council A

Accordingly the Joint Committee is asked to agree the sequence of appointments and appoint a Convener and Vice-Convener for 2017/2018.

4 GOVERNANCE ARRANGEMENTS

The Joint Committee is asked to remit to the Clerk to submit proposed governance arrangements to the next meeting of the Joint Committee.

5 PRESENTATION

(Presentation by Jim Reid, Scottish Enterprise).

6 PROGRESS REPORT

(Report TCRJC 1-2017 by David Littlejohn, Head of Tay Cities Deal enclosed).

7 PROPOSED TIMETABLE 2018

<u>Date</u>	<u>Time</u>
16th February	10 am
18th May	10 am
24th August	10 am
9th November	10 am

All meetings to be held in Committee Room 1, 14 City Square, Dundee.